

Golden Web Inventory System



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Golden Web Inventory System

Powerful inventory system working via Internet

by Quartex

You have the head office and several outlets. How to access data in the Inventory system directly from an outlet via Internet? Use this inventory system.

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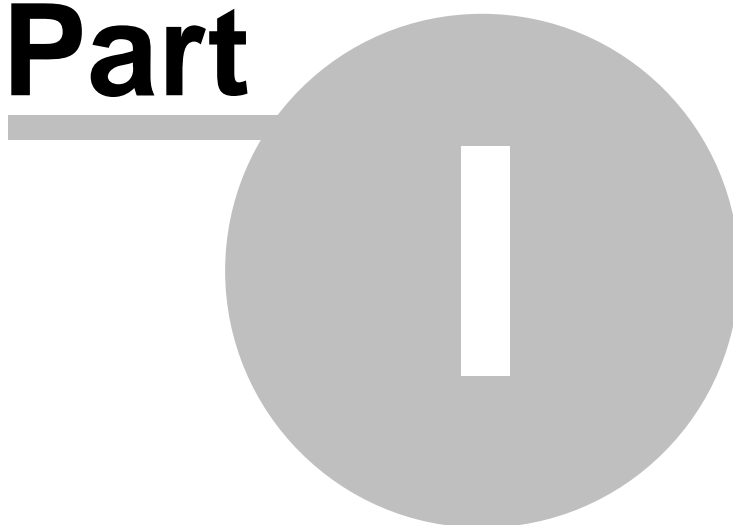
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Foreword

Our inventory system can help you improve the way you handle stock, assets, purchasing, shipping, jobs, and almost every other aspect of inventory control. Flexible, powerful, and backed by proven results for thousands of users, Golden Inventory System will get you results faster and with less effort than the software of another developers. We give you total control over how to manage your inventory in a very robust program. Offering wide capabilities and customizations, its full, real-time integration makes Golden Web the ideal solution for growing businesses in the retail, wholesale, distribution, manufacture and service marketplace.

Golden Web Inventory System user manual

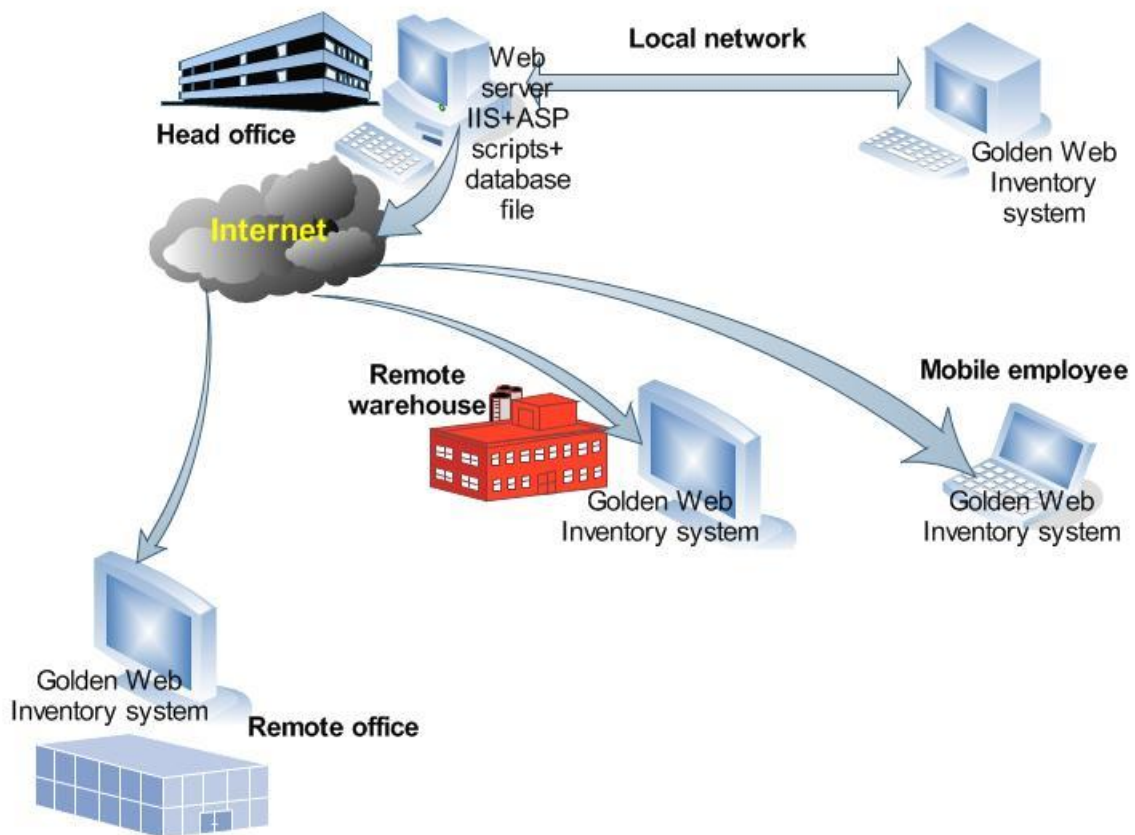
Part



1 Using of Golden Web Inventory system

1.1 What is the Golden Web Inventory System?

Golden Web Inventory System (**GWIS**) is a full featured and high-performance inventory management software solution, controlling inventory, tracking items, ensuring optimal stocks, and significantly increasing productivity. **GWIS** is a desktop application. It is one of the few inventory applications that are truly utilizing **XML** technology. Our system provides users wonderful possibility of sharing information. **GWIS** works as with MS SQL database as with usual database files and with web based databases. **GWIS** gives you the unique opportunity to create the powerful multi user inventory system in couple days . And you can start using our inventory system for free .



Golden Web Inventory is a complete inventory management system for tracking of Purchases, Sales and payments. This system will guide you through the creation of vendors list, purchase orders, products list, receiving lists, sales orders, invoices, sale and payment receipts. This is in addition to product labels with barcodes, Work orders for creation inventory assemblies, Transfer orders between locations, customers and vendors balances and various types of reports for monitoring your business .

Golden Web Inventory can to work as a single application as a client server system as a web

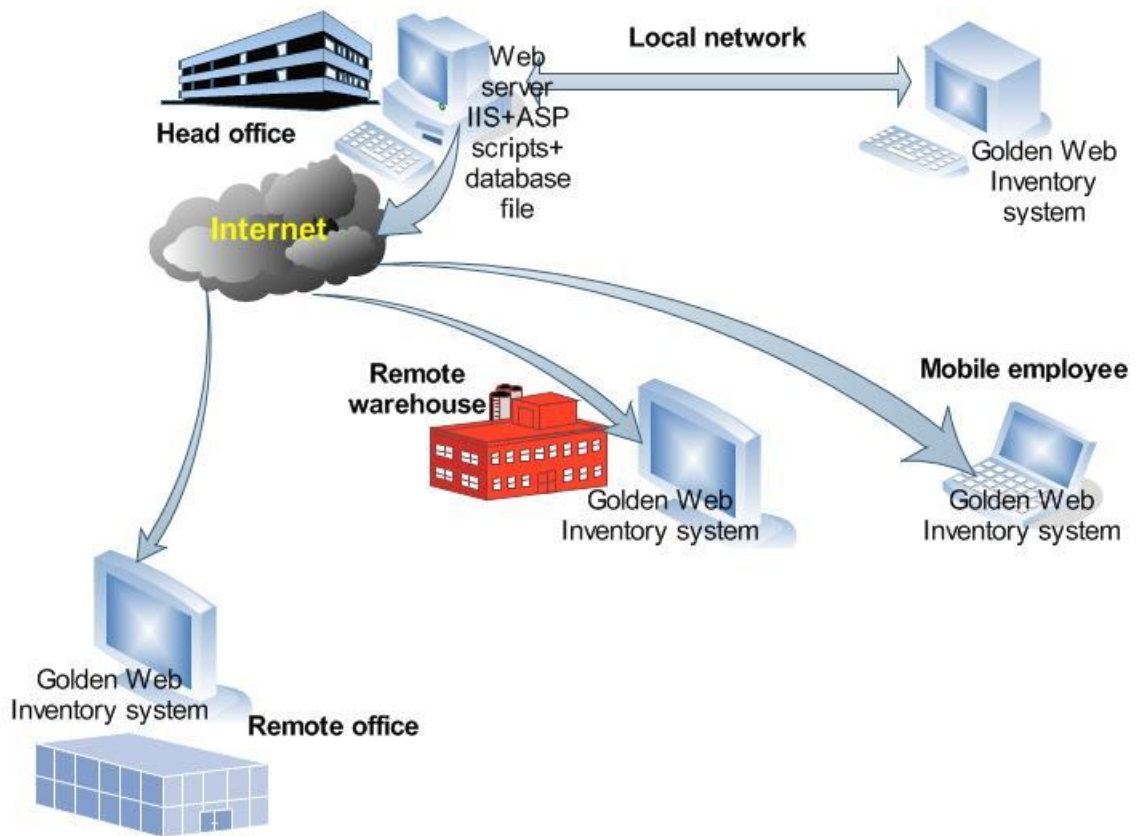
based system and as distribution database system. You will be able to work with remote outlets and warehouses in united integer even without the reliable connection between them. We use unique technology of the data exchange in XML format that allows quickly to process orders and synchronize information with all your branch. You will be able to use the Golden Web Inventory System with web based database on any Windows hosting.

Golden Web Inventory System Features:

1. The simple intuitive interface. You can proceed with the work without referring to this Help Manual
2. GWIS is a multi-users, multi currencies and multi - warehouses system .
3. Usage of 50 character alphanumeric product bar codes.
4. Creating and printing labels of the mostly known Barcodes such as : EAN 13, EAN 8, UPC A, UPC E, ITF, CODE 25, CODE 39, CODE 128, CODABAR, MSI, POSTNET.
5. Supports non-stock and non-depleting product codes.
6. Calculates 4 sale prices and cost of product with provision for shipping and tax.
7. Usage separate product descriptions for invoices and purchase orders.
8. You can group products in storage location, departments and types.
9. GWIS calculates real-time on hand, ordered allocated and available stock levels when orders or invoices are entering.
10. This system allows to conduct payments for obtained products and for ordered products in the purchase orders. It supports partial payments and payment under several orders or receiving lists. The payments arriving for sold products are similarly ensured.
11. Automatically calculates real-time balance for each customer and vendor.
12. You can independently set up the appearance of the invoice, order, payment receipt and receiving list.
13. The system and in addition to printing the documents, it can also send E-mails from its own program.
14. You can create and print various types of management reports from our most powerful report wizard.
15. The system is protected with data access control. It can restrict the unauthorized users from having full access to the database by limiting their access to certain management or confidential information.
16. GWIS supports using discounts, shipping and two types of taxes in the invoices and orders.
17. Backups and restores databases and many other powerful features.
18. Exports and Imports information from csv (comma-separated-value) files, Excel, XML and QuickBooks.
19. System has Expiration dates feature. You can track products with limited time of keeping.
20. System works with product serial numbers. GWIS takes in account inbound and out bound serial numbers.
21. System has powerful security function for multi users using. You can exact to define access rights for each warehouse employer.
22. GWIS has the return material authorization (RMA) function that tracks product returns and repair estimates for retail, service and manufacturing companies.

1.2 How to install?

For example, you have three warehouses. If somebody in New York, receives a product then another person in Sydney can know about it instantly. System keeps all information in an one database file. You can locate this file at you web server with system's ASP scripts and connect to this database from any computer with Golden Web Inventory System. The Golden Web is a fast desktop inventory program with powerful report and bar code features working as with local as with remote database. Consider how we can create the inventory system for a company with two remote offices and sales reps.



First of all, you have to download and install the Golden Web Inventory System on each your computer. Then put the main database file "invent.idb" in a shared folder on your server. Connect to this file from all computers in your head office using the menu **File-Open Database-Database file**.



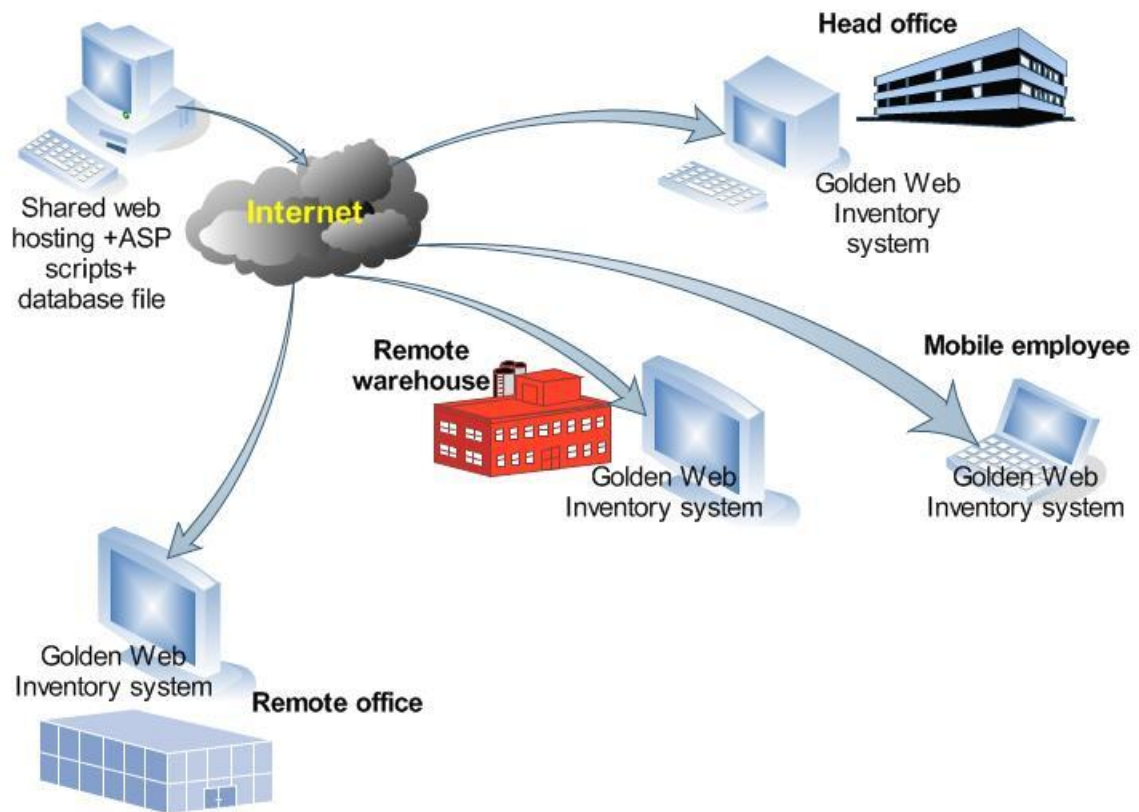
Find the IIS's folder **C:/Inetpub** on your server computer and create the new folder **C:/Inetpub/golden**. Put our ASP files in this folder and change the path to your database file in the file "config.asp".

```
<%  
dim data_file  
dim con_str  
data_file="C:/Shared folder/invent.idb"  
con_str="Provider=Microsoft.Jet.OLEDB.4.0;  
%>
```

Now, you will be able to connect to the database file via Internet from other your remote computers. You can use the menu **File-Open Database- Remote Web Database** and fill out the Web service form : **www.yourdomain.com/golden** or **(your IP address)/golden**.

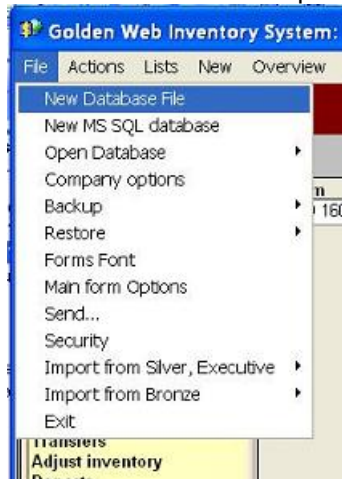


If you don't have a web server you can use any shared or dedicated Windows web hosting. You can place the database file and ASP scripts in any folder and connect to this folder using the menu **File-Open Database- Remote Web Database** from all your computers.



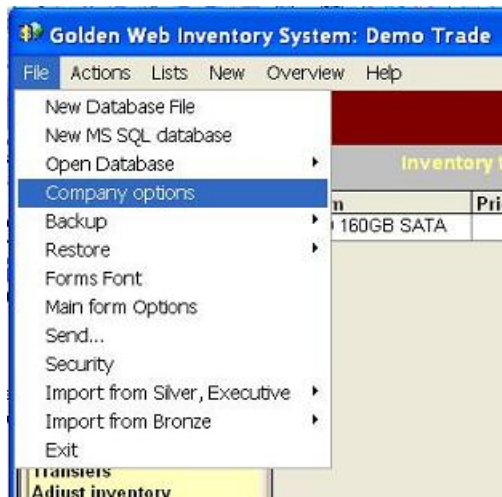
1.3 How to begin?

First of all, you have to create a new database by clicking the **File** Menu. Select **New Database file** and enter a name of your database file. For example, "myinventory.idb". This database can be created on own computer or any network computer. If you work with the several companies then create databases for each company.



After creation the database, the inventory system is ready to function all its features as mentioned earlier.

In the second place , set up your company options. Use the menu **File-Company options**:



.Enter the name of your company, billing,shipping and email address, smtp server and login information for sending your documents via email.

 A screenshot of the 'Our Company' configuration window. The window has a title bar 'Our Company' and buttons for 'Save', 'Cancel', 'test', and a help icon. The 'Company Name' field contains 'Demo Trade'. There are two columns for 'Billing Address' and 'Shipp Address', both containing '1223 Main street', 'White town', 'TX', and 'USA'. 'Phone1' is '(444)333-2222' and 'Phone2' is empty. 'Company Email' is 'demo@trade.biz' and 'Outgoing Mail Server(SMTP)' is 'inventory-system.com'. There are checkboxes for 'Use authentication' (checked) and 'Don't allow negative stocks'. A 'Comments' text area is present. The 'Item prices' section includes a checkbox for 'Change Vendor Price after new receiving', a section for 'Method of calculating of item cost' with radio buttons for 'Average' (selected) and 'FIFO', and a checkbox for 'Calculate Cost and Sales Price after receiving'. At the bottom, there are dropdowns for 'Product Price' and 'Extention', both set to '2'. A table shows 'Default Calculated method' and 'Percentage' for 'Sales Price' through 'Sales Price 4', all set to '% Markup from Cost' with percentages of 10, 15, 20, and 30 respectively. The date '05/16/08' is shown at the bottom right.

Then you can add your usual vendors in the inventory database. Click the button **Create New:Vendor** and enter information in the **Vendor Edit** form.

The screenshot displays the 'Golden Web Inventory System of Demo Trade' interface. The main window is titled 'Overview' and contains a sidebar with navigation links: Home, Overview, Purchase Orders, Receiving, Vendor Payments, Estimates, Sales Orders, Invoices, Customer Payments, Sales Receipts, RMA tickets, Work Orders, Transfers, Adjust inventory, and Reports. Below these links is a 'Create New:' section with buttons for Sales Receipt, Receiving, Purchase Order, Sales Order, Invoice, Work Order, Customer Payment, Point of Sale, Vendor (highlighted), Customer, and Product. The main area shows the 'Vendor' form with fields for Vendor Name, Company Name, First Name, Last Name, Vendor #1, Contact, Alt. Contact, FAX, Label Template, Type, Payment Terms, Tax Code, Billing Address, Shipping Address, Inactive checkbox, Resale No., Account No., Credit Limit, Current Balance, Discount, Tax Agency, Currency, Branch/Job, and Parent Vendor. The form is set to 'Nem client' and the date is '05/16/08'.

If you want to add some your customers click the button **Create New: Customer** and enter the details accordingly.

You have to insert information about your existing products in the inventory database. Click the button **Create New: Product** and fill out the **Item edit form**. Enter data in the fields **Item Code**, **Invoice description** and **Sales price**. If you use bar codes for your products you can fill out the field **Bar Code** also.

Item

Type: Inventory Part Item Code: WD 320 GB Subitem of: []

Invoice Description: [] Purchase Order Description: []

| On Hand | Allocated | On Order | Available | Your Cost | Vendor Price | Sales Price | Sales Price 2 | Sales Price 3 | Sales Price 4 | Calculate | Percentage |
|---------|-----------|----------|-----------|-----------|--------------|--------------------|--------------------|--------------------|--------------------|-----------|------------|
| 0 | 0 | 0 | 0 | 100.00 | 100.00 | 110.00 | 115.00 | 120.00 | 130.00 | Manual | 0.00 |
| | | | | | | % Markup from Cost | % Markup from Cost | % Markup from Cost | % Markup from Cost | | 10.00 |
| | | | | | | | | | | | 15.00 |
| | | | | | | | | | | | 20.00 |
| | | | | | | | | | | | 30.00 |

Bar code: [] Pref Vendor: [] Department: []

Non-depleting ☐ Non-stock ☐

| Min Qty | Max Qty | Target Qty | Weight |
|---------|---------|------------|--------|
| 0 | 0 | 0 | 0 |

Comments: [] Load Image [] Edit the Label Template [] Item Label []

Main form of Inventory System

If you need to enter on hand amount for your products on warehouse you have to create an initial **Item Receipt** with all existing items. Click the button **Create New: Receiving** and fill out the Item Receipt. Select from the drop down **Product list** appropriate item and enter a real "on hand" amount in the column **Quantity**. Click the button **Save** when you finish the Item Receipt.

Golden Web Inventory System of Demo Trade

File Actions Lists **Receiving**

File Edit Help

Email Print Save XML Template Receiver Template Options Status Approved Save

Item Receipt

Vendor: []

Payment Terms: []

Vendor Invoice: []

Item Receipt No.: 000001 Date: 5/16/2008

PO Order No.: [] Date Recd: 5/16/2008

Reference: [] Sales per: []

New row Products Find Delete Insert Create receipt from XML document

| Item | Description | Tax | Quantity | Price | Amount | Location |
|--------------------|---------------------------------|-----|----------|--------|-----------|----------|
| ACER AL2016WSE | ACER AL2016WSD 20" W-LCD SIL | Y | 12 | 230.00 | 2,760.00 | |
| Antec 3U25EPS550 | Antec 3U25EPS550XR-2 - Rack-m | Y | 44 | 250.00 | 11,000.00 | |
| Antec Solution SLK | Antec Solution SLK2650-BQE - Mi | Y | 8 | 60.00 | 480.00 | |
| ASROCK 775DUAL | ASROCK 775DUAL-VSTA LGA775 | Y | 5 | 60.00 | 300.00 | |

Create New:

Sales Receipt

Receiving

Purchase Order

Sales Order

Invoice

Work Order

Customer Payment

Point of Sale

Vendor

Customer

| Item | Description | Vendor Price | Cost | On Hand | Department |
|-----------------------|-------------------------|--------------|--------|---------|---------------|
| ACER AL2016WSD | ACER AL2016WSD 20" | 230.00 | 243.80 | 14 | Monitors |
| Antec 3U25EPS550 | Antec 3U25EPS550XR-2 | 250.00 | 265.00 | 8 | Desktop Cases |
| Antec Solution SLK | Antec Solution SLK2650 | 60.00 | 63.60 | 11 | Desktop Cases |
| ASROCK 775DUAL | ASROCK 775DUAL-VSTA | 60.00 | 63.60 | 13 | Motherboard |
| ASUS P5GZ-MX LGA | ASUS P5GZ-MX LGA775 | 60.00 | 63.60 | 10 | Motherboard |
| ASUS R9250/TO RA | ASUS R9250/TO RADE | 40.00 | 42.40 | 10 | Video Cards |
| DDR2 1G 667MHz | DDR2 1G 667MHz | 85.00 | 90.10 | 13 | RAM |
| DDR2 512M 533MHz | DDR2 512M 533MHz SA | 45.00 | 47.70 | 38 | RAM |
| DVD-RW LG | LG GSA-H22N 18X/18X | 35.00 | 37.10 | 4 | 4 of 18 |
| Fujitsu PS/2 Keyboard | Fujitsu 8729-651 PS/2 C | 20.00 | 21.20 | 19 | Keyboards |

All Departments Select

You may transfer existing inventory information from csv (comma-separated-value), Excel files or from QuickBooks into your newly created database using the menu **Products-Import from Excel(csv, QuickBooks)** at the **Lists:Items** panel.

Golden Web Inventory System of Demo Trade

File Actions Lists New Help **Products**

Items

Actions Lists

Items

Vendors:Contracts

Vendor Types

Customers:Jobs

Customer Types

Job types

Company & Locations

Payment Terms

Payment Methods

Customer Messages

Tax Code List

Ship Via List

Currencies

Create New:

New

Edit

Delete

Find

Last Sale

Label

Print List

Export to csv

Import from csv

Export to XML

Import from XML

Import from Excel

Export to QuickBooks

Import from QuickBooks

Intel Express System

INTEL P4 3.2 2M 800

INTEL P4 3.2 2M E

After creation the initial **Item Receipt** you will be able to check the stock level in the list of **Items**.

Golden Web Inventory System of Demo Trade

File Actions Lists New Help Products

Items

Actions Lists

Items

- Vendors: Contracts
- Vendor Types
- Customers: Jobs
- Customer Types
- Job types
- Company & Locations
- Payment Terms
- Payment Methods
- Customer Messages
- Tax Code List
- Ship Via List
- Currencies

Create New:

- Sales Receipt
- Receiving
- Purchase Order
- Sales Order

| Item | Description | Sales Price | On Hand | De |
|------------------------|-----------------------------|-------------|---------|------|
| ACER AL2016WSD | ACER AL2016WSD 20 W-L | 260.00 | 14 | Mor |
| Antec 3U25EPS550XR-2 | Antec 3U25EPS550XR-2 - R | 260.00 | 8 | Des |
| Antec Solution SLK2650 | Antec Solution SLK2650-BQ | 80.00 | 11 | Des |
| ASROCK 775DUAL | ASROCK 775DUAL-VSTA L | 80.00 | 13 | Mot |
| ASUS P5GZ-MX LGA775 | ASUS P5GZ-MX LGA775 (B | 90.00 | 10 | Mot |
| ASUS R9250/TD RADEON S | ASUS R9250/TD RADEON S | 50.00 | 10 | Vide |
| DDR2 1G 667MHz | DDR2 1G 667MHz | 95.00 | 13 | RAM |
| DDR2 512M 533MHZ | DDR2 512M 533MHZ SAM | 55.00 | 38 | RAM |
| DVD-RW LG | LG GSA-H22N 18X/18X DVD | 40.00 | 9 | Opti |
| Fujitsu PS/2 Keyboard | Fujitsu 8729-651 PS/2 Comp | 40.00 | 19 | Key |
| INTEL CORE 2 DUO 2.13G | INTEL CORE 2 DUO 2.13G 2 | 320.00 | 7 | CPL |
| Intel Express System | P4 3.2/512MB/160GB | 990.00 | 0 | |
| INTEL P4 3.2 2M 800 | INTEL P4 3.2 2M 800 775 B | 135.00 | 9 | CPL |
| LG L1952TX-BF 19 LCD | LG L1952TX-BF 19 LCD BLA | 240.00 | 19 | Mor |
| Logitech Mouse | Logitech Wireless Optical M | 50.00 | 49 | Key |
| Sale Tax | | 6.00 | 0 | |
| WD 160GB SATA | WD 160GB 3.5 SATA II 7200 | 90.00 | 6 | Harr |
| WD 320GB SATA | WD 320GB 3.5 SATA II 7200 | 140.00 | 8 | Harr |

From this point you will be able to track your inventory operations.

After submitting a customers' inquiry, you print the **Estimate** or send it via email.

Golden Web Inventory System: Demo Trade

File Actions Lists New Help

Estimates

Actions Lists

Home Overview Purchase Orders Receiving Vendor Payments Estimates Sales Orders Invoices Customer Payments Sales Receipts RMA tickets Work Orders Transfers Adjust inventory Reports

Create New:

- Sales Receipt
- Receiving
- Purchase Order
- Sales Order
- Invoice
- Work Order
- Customer Payment
- Point of Sale
- Vendor
- Customer
- Product

Estimate

File Edit Help

Email Print Save XML Template: Estimate template Options Status Approved Save Close

Customer: John Smith Order #: 000002 Date: 5/16/2008

Bill to

Reference

New item Products Find Delete Insert From Estimate Load from XML document

| Item | Description | Tax | Quantity | Price | Amount |
|--------------------|-------------------------------|-----|----------|-------|--------|
| Fujitsu PS/2 Keybo | Fujitsu 8729-651 PS/2 Compact | Y | 1 | 40.00 | 40.00 |
| * | | | | | |

Comments

Group Location Company Note

To be e-mailed ☐ Customer Tax code

To be printed ☐

Discount% 0 Discount 0.00

Calculate Tax ☐ Subtotal 40.00

Tax% 0 Tax 0.00

Shipping 0.00

Total 40.00

Exchange Rate 1 Currency USD

This operation doesn't change the status of your items. You only inform of the customer about your

current prices.

A **sales order** is a customer's binding request to your company to deliver a specific quantity of products.

If you want to allocate several items for your customer you create the new **Sales Order**.

You enter products requested by customers and save the order. Then you can print and send the **Sales Order** via email to your customer.

Golden Web Inventory Sales Order

File Actions Lists New File Edit Help

Sales Orders Email Print Save XML Template: Sales Order template Options Status Approved Save Close

Customer: John Smith Order #: 000003 Date: 5/16/2008 Due Date: 5/16/2008

Preview Save As jpg pdf Zoom 100 1/1

Demo Trade Order No. 000003

1223 Main street
White town

Sale Order

Date: Friday, May 16, 2008
Account No.: John Smith
FOB: _____
CFR: _____

| Qty | Description | Unit Price | Total |
|-----|--|------------|-------|
| 1 | LG L1952TX-BF 19 LCD BLACK 1280X1024 1400:1 8MS DUAL 300CD/M2 160/160 F-ENGINE | 240.00 | |

Sales Order List Record: 21.59cm x 27.94cm

Program doesn't change the on hand amount if the **Sales order** was created. Upon issuing the **Sales Order** the program only increase **Allocated** value in the **Item list**.

Golden Web Inventory System of Demo Trade

File Actions Lists New Help Product

Items

Actions Lists

Items
Vendors: Contracts
Vendor Types
Customers: Jobs
Customer Types
Job types
Company & Locations

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order
Customer Payment
Point of Sale
Vendor
Customer
Product

| Item | Description | Sales Price | On Hand | Allocated |
|------------------------|-----------------------------|-------------|---------|-----------|
| ACER AL2016WSD | ACER AL2016WSD 20 W-L | 260.00 | 14. | |
| Antec 3U25EPS550XR-2 | Antec 3U25EPS550XR-2 - R | 280.00 | 8. | |
| Antec Solution SLK2650 | Antec Solution SLK2650-BQ | 80.00 | 11. | |
| ASROCK 775DUAL | ASROCK 775DUAL-VSTA L | 80.00 | 13. | 1 |
| ASUS P5GZ-MX LGA775 | ASUS P5GZ-MX LGA775 (B | 90.00 | 10. | |
| ASUS R9250/TD RADEON | ASUS R9250/TD RADEON S | 50.00 | 10. | |
| DDR2 1G 667MHz | DDR2 1G 667MHz | 95.00 | 13. | 0 |
| DDR2 512M 533MHZ | DDR2 512M 533MHZ SAM | 55.00 | 38. | |
| DVD-RW LG | LG GSA-H22N 18X/18X DVD | 40.00 | 9. | |
| Fujitsu PS/2 Keyboard | Fujitsu 8729-651 PS/2 Comp | 40.00 | 19. | |
| INTEL CORE 2 DUO 2.13 | INTEL CORE 2 DUO 2.13G | 320.00 | 7. | |
| Intel Express System | P4 3.2/512MB/160GB | 990.00 | 0. | |
| INTEL P4 3.2 2M 800 | INTEL P4 3.2 2M 800 775 B | 135.00 | 9. | |
| LG L1952TX-BF 19 LCD | LG L1952TX-BF 19 LCD BLA | 240.00 | 19. | 6 |
| Logitech Mouse | Logitech Wireless Optical M | 50.00 | 49. | |
| Sale Tax | | 6.00 | 0. | |
| WD 160GB SATA | WD 160GB 3.5 SATA II 7200 | 90.00 | 6. | 0 |
| WD 320GB SATA | WD 320GB 3.5 SATA II 7200 | 140.00 | 8. | |

1 of 18

Item list 05/16/08

Probably, you don't see the column **Allocation** in the Item list. Click on the button **View Options** and set check box for column **Allocated** on the **Product List options** form.

The screenshot shows the 'Golden Web Inventory System of Demo Trade' interface. The 'List Options' dialog box is open, displaying various fields for configuring the product list. The 'Allocated' checkbox is checked and highlighted with a red box. The main window shows a list of items and a 'Create New' button.

| Product List options | | | | | |
|----------------------|-------------------------------------|--------------|---------------|-------------------------------------|---------------|
| Item | <input checked="" type="checkbox"/> | Item | Bar code | <input type="checkbox"/> | Bar code |
| Description | <input checked="" type="checkbox"/> | Description | POrder Descr. | <input type="checkbox"/> | POrder Descr. |
| Sales Price | <input checked="" type="checkbox"/> | Sales Price | Color | <input type="checkbox"/> | Color |
| Vendor Price | <input type="checkbox"/> | Vendor Price | Size | <input type="checkbox"/> | Size |
| Your Cost | <input type="checkbox"/> | Your Cost | Manufacturer | <input type="checkbox"/> | Manufacturer |
| On Hand | <input checked="" type="checkbox"/> | On Hand | Model | <input type="checkbox"/> | Model |
| Type | <input type="checkbox"/> | Type | Min Qty | <input type="checkbox"/> | Min Qty |
| Department | <input type="checkbox"/> | Department | Max Qty | <input type="checkbox"/> | Max Qty |
| Received | <input type="checkbox"/> | Received | Target Qty | <input type="checkbox"/> | Target Qty |
| Sold | <input type="checkbox"/> | Sold | Weight | <input type="checkbox"/> | Weight |
| Sum buying | <input type="checkbox"/> | Sum buying | Pref Vendor | <input type="checkbox"/> | Pref Vendor |
| Sum Sale | <input type="checkbox"/> | Sum Sale | Allocated | <input checked="" type="checkbox"/> | Allocated |
| Taxable | <input type="checkbox"/> | Taxable | | | |

Records on page: 20

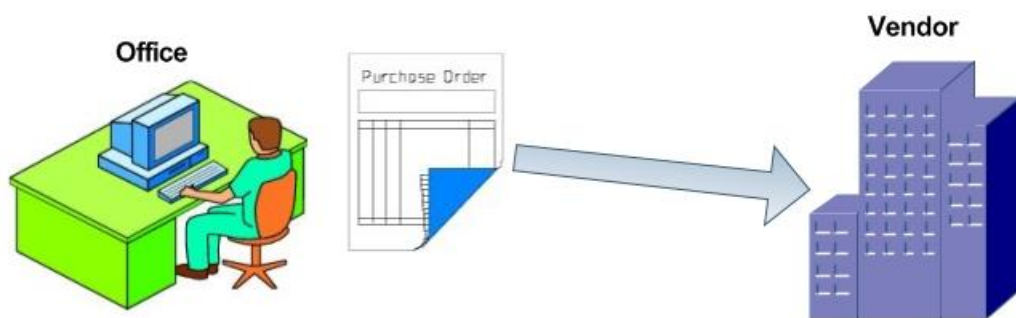
You can show, hide columns and edit column headers.

If your customer receives products from your warehouse you have to create a new **Invoice** . Click on the button **Create New: Invoice** and fill out the **Invoice Edit form** manually or load information from existing **Sales Order** using the small button near the appropriate field.

The screenshot displays the 'Golden Web Inventory System: Demo Trade' application window. The 'Invoices' module is active, showing a form for creating a new invoice. The form includes fields for Customer (Ridge Farms), Invoice # (000003), Date (2/26/2007), POrder No., Sales Order No. (highlighted with a red box), Payment Terms (FOB), and Reference. A table lists items with columns: Item, Description, Tax, Quantity, Price, Amount, and Warranty. The first item is 'Intel Express Syster' with description 'P4 3.2/512MB/160GB', quantity 1, price 990.00, amount 990.00, and warranty 2/26/2008. The form also includes sections for Comments, Group, Location, Note, and checkboxes for 'To be e-mailed' and 'To be printed'. A 'Paid Amount' field and 'Exchange Rate' (1) are also present. The bottom right shows the date 05/16/08.

The Golden Web Inventory System decreases the on hand amount of products if the **Invoice** was saved. It is immediately displayed on the **Items** screen in the column **On Hand**. You'll see how many of items you have in your warehouse.

1.4 Purchase Order



Golden Web Inventory System uses **Purchase Orders** as a way to track the merchandise that you need to purchase from your vendors. Sending a **Purchase Order** to a supplier constitutes your offer to buy products. To create the purchase order, click on the button **Create New: Purchase Order** and enter the required products.

Golden Web Inventory System - Purchase Order

File Edit Help

Email Print Save XML Template POrder template Options Status Approved Save

Purchase Order

Vendor
Best Computers

Bill to
14972 Fordham
Sterling Heights
MI 48313

Ship to
1223 Main street
White town
TX
USA

POrder No
000003

Date
5/17/2008

Sales person
Expected Date
5/23/2008

FOB
Reference
Payment To

New item Products Find Delete Insert Load from XML document

| Item | Description | Tax | Quantity | Price | Amount | Location |
|-------------|---------------------|-----|----------|--------|--------|----------|
| ACER AL201E | ACER AL2016WSD 20 W | Y | 1 | 230.00 | 230.00 | _Company |
| * | | | | | | |

Comments

Group

Note

To be printed ☐
To be emailed ☐

Discount% 0.00 Discount
Calculate Tax ☐ Subtotal
Tax% 0.00 Tax
Received Total
Paid Amount Balance Due
Exchange Rate 1 Currency USD

Create New:

- Sales Receipt
- Receiving
- Purchase Order**
- Sales Order
- Invoice
- Work Order
- Customer Payment
- Point of Sale
- Vendor
- Customer

Then, open the **Products List** and select the product entered in the **Purchase Order**. Double click this row. The product dialog box will appear and , you will see the number of the ordered product in the field **"On Order"**.

Golden Web Inventory System of Demo Trade

File Actions Lists New Help Products

Items

Actions Lists

Items

Vendors: Contracts
Vendor Types
Customers: Jobs
Customer Types
Job types
Company & Locations
Payment Terms
Payment Methods
Customer Messages
Tax Code List
Ship Via List
Currencies

Create New:
Sales Receipt
Receiving
Purchase Order

| Item | Description | Sales Price | On Hand |
|----------------|-----------------------|-------------|---------|
| ACER AL2016WSD | ACER AL2016WSD 20 W-L | 260.00 | 1 |

Item

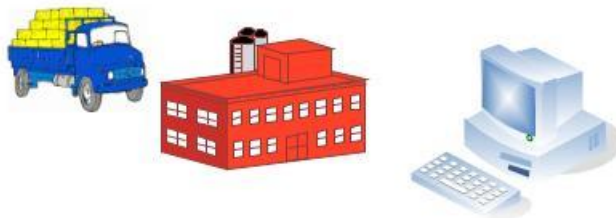
Type: Inventory Part Item Code: ACER AL2016WSD

| Invoice Description | Purchase Order |
|--|---|
| ACER AL2016WSD 20 W-LCD SILV. 1680X1050 600:1 8MS(G TO G) 300CD/M2 DUAL 140/130' | ACER AL2016WSD 20 1680X1050 600:1 8MS(G DUAL 140/130' |

| | | | | |
|------------|-----|----------------|--------|-------------|
| On Hand | 14. | Your Cost | 243.80 | Calcu |
| Allocated: | 0. | Vendor Price | 230.00 | Manual |
| On Order: | 1. | Sales Price | 260.00 | Manual |
| Available: | 14. | Sales Price 2: | 280.37 | % Markup fr |
| | | Sales Price 3: | 292.56 | % Markup fr |
| | | Sales Price 4: | 316.94 | % Markup fr |

Tax Invoice ☒
Tax PO ☒

1.5 Receiving



Once the ordered products is received from the vendor, click on the **Create New: Receiving** button to create a **Item receipt**. Use the field **POrder No.** for downloading information from **Purchase Order**. This will reflect the field **"On Hand"** in the **Products List** with the received figures of the ordered products and meanwhile, will update the figures of the **"On Order"** field at the **Item** edit form.

Receiving

File Edit Help

Email Print Save XML Template Receiver Template Options Status Approved Save Close

Vendor
Best Computers

Payment Terms

Vendor Invoice

Item Receipt

Item Receipt No.
000004

Date
5/2/2008

P Order No.

Date Received
5/2/2008

Reference

Sales person

New row Products Find Delete Insert Create receipt from XML document

| Item | Description | Tax | Quantity | Price | Amount | Location |
|---------------|------------------------------|-----|----------|--------|--------|-----------|
| WD 320GB SATA | WD 320GB 3.5 SATA II 7200RPM | Y | 1 | 120.00 | 120.00 | Warehouse |
| * | | | | | | |

Comments

Group

Note

Calculate Tax ☐

Tax% 0.00

Subtotal 120.00

Shipping 0.00

Tax 0.00

Total 120.00

Balance Due 120.00

Exchange Rate 1 Currency USD

05/02/08

1.6 Payment

When it is time to pay to a vendor against the received products, select **Payment to Vendor** in the left menu and click on the button **New**. Enter the vendor and click the button **Receiving**. Select the appropriate Item Receipt and fill out the payment details.

Golden Web Inventory System: Demo Trade

File Actions Lists New Help Vendor Payments

Vendor Payments

Actions Lists

Home Overview Purchase Orders Receiving Vendor Payments Estimates Sales Orders Invoices Customer Payments Sales Receipts RMA tickets Work Orders Transfers Adjust inventory Reports

Create New: Sales Receipt Receiving Purchase Order Sales Order Invoice Work Order Customer Payment Point of Sale Vendor

Payment to Vendor

File Edit Help

Email Print Template Payment Vendor Templat Options Status Approved Save

Vendor Best Computers

Reference

Payment

Number 000001 Date 2/26/2007

Payment Method Date Paid 2/26/2007

Apply to receipts and purchase orders :

New item Receiving Orders Delete

| Document | Number | Date | Balance Due | Applied Amount | Notes |
|----------|--------|-----------|-------------|----------------|-------|
| Receive | 000001 | 2/26/2007 | 15,338.20 | 15,338.20 | |

Receivers List

| Receiver # | Date | Vendor | Total | CurrCode | Paid | Group |
|------------|-----------|----------------|-----------|----------|-----------|-------|
| 000001 | 2/26/2007 | Best Computers | 15,338.20 | USD | 15,338.20 | |

Paid Amount: 15,338.20

Group of Payment

Exchange Rate 1 Currency USD

05/17/08

This payment will also update the **Paid** and **Balance** columns in the **Vendors List**.

Golden Web Inventory System: Demo Trade

File Actions Lists New Help Vendors

Vendors: Contracts

Actions Lists

| Vendor | Company Name | Total | Paid | Balance | Type |
|------------------------|------------------------|-----------|-----------|----------|------|
| Best Computers | Best Computers | 15,338.20 | 15,338.20 | 0.00 | |
| International Monitors | International Monitors | 7,653.20 | | 7,653.20 | |
| BTA Tour | BTA Tour, Inc. | | | 0.00 | |

1.7 Sales Order



Golden Web Inventory System uses Sales Orders for keeping track of what your customers want but you don't have in stock. Or if you want only to allocate products for your customer without shipping.

Sales Order

File Edit Help

Email Print Save XML Template: Sales Order template Options Status: Approved Save Close

Customer: Wilson Coleman

Order #: 000004 Date: 5/2/2008 Due Date:

Bill to: 6334 Tracyton Blvd NW Ship to: 6334 Tracyton Blvd NW

Bremerton WA 98311 Bremerton WA 98311

Payment Terms: FOB Ship Via:

Reference: Sales person:

New item Products Find Delete Insert From Estimate Load from XML document

| Item | Description | Tax | Quantity | Price | Amount |
|---------------------|-----------------------------------|-----|----------|-------|--------|
| ASUS P5GZ-MX LGA775 | ASUS P5GZ-MX LGA775 (800FSB) 1945 | Y | 5 | 90.00 | 450.00 |

Comments:

Group: Location: Company:

Note:

To be e-mailed: ☐ Customer Tax code: ☐

To be printed: ☐

Discount%: 0 Discount: 0.00

Calculate Tax: ☐ Calculate Tax 2: ☐ Subtotal: 450.00

Tax Shipping: ☐ Tax Shipping 2: ☐ Shipping: 0.00

Tax%: 0 Tax: 0.00

Tax2%: 0 Tax2: 0.00

Total: 450.00

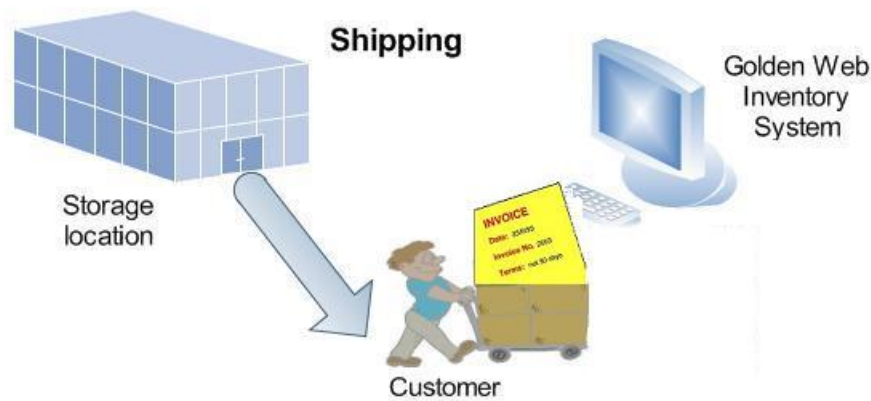
Balance Due: 450.00

Paid Amount: Exchange Rate: 1 Currency: USD

05/02/08

Click the **Sales Order** button in the left toolbar . You enter a customer, items, date ordered, quantity ordered on the **Sales Order form** . Click the **Save** button and print or send by email the Sales Order. **Golden Web Inventory System** will track products as allocated.

1.8 Shipping, Invoice



Golden Web Inventory System uses Invoices for tracking of sales and shipping of products to your customers.

Invoices

Actions Lists

Home
Overview
Purchase Orders
Receiving
Vendor Payments
Estimates
Sales Orders
Invoices
Customer Payments
Sales Receipts
RMA tickets
Work Orders
Transfers
Adjust inventory
Reports

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order
Customer Payment
Point of Sale
Vendor
Customer

Invoice

File Edit Help

Email Print Save XML Template: Invoice template Options Status Approved Save Close

Customer: Wilson Coleman Invoice # 000004 Date 5/2/2008 Due Date
Bill to: 6334 Tracyton Blvd NW Ship to: 6334 Tracyton Blvd NW POrder No. Sales Order No. Ship Date
Bremerton, WA 98311 Bremerton, WA 98311 Payment Terms FOB Ship Via
Reference Sales person

New item Products Find Delete Insert From Estimate Load from XML document

| Item | Description | Tax | Quantity | Price | Amount | Warranty |
|---------------------|-------------------------------|-----|----------|--------|--------|----------|
| INTEL P4 3.2 2M 800 | INTEL P4 3.2 2M 800 775 BX 64 | Y | 1 | 135.00 | 135.00 | |

Items on the Location: _Company

| Item | Description | On Location | Sales Price | On Hand | Department | Price 2 | Price 3 | Price 4 |
|-----------------------|-------------------------------|-------------|-------------|---------|-------------|---------|---------|---------|
| INTEL P4 3.2 2M 800 | INTEL P4 3.2 2M 800 775 BX 64 | 9 | 135.00 | 9 | CPU | 122.43 | 128.00 | 133.50 |
| INTEL CORE 2 DUO | INTEL CORE 2 DUO 2.1 | 7 | 322.00 | 7 | CPU | 326.48 | 341.32 | 356.16 |
| WD 160GB SATA | WD 160GB 3.5 SATA II | 6 | 90.00 | 6 | Hard Drives | 93.28 | 97.52 | 101.76 |
| WD 320GB SATA | WD 320GB 3.5 SATA II | 8 | 140.00 | 8 | Hard Drives | 139.92 | 146.28 | 152.64 |
| Fujitsu PS/2 Keyboard | Fujitsu 8729-651 PS/2 C | 19 | 40.00 | 19 | Keyboards | 23.32 | 24.36 | 25.40 |
| Logitech Mouse | Logitech Wireless Optic | 49 | 60.00 | 49 | Keyboards | 34.98 | 36.57 | 38.16 |
| DVD-RW LG | LG GSA-H22N 18x | | | | | | | |

You can choose a corresponding price if double click on the columns Price 2,3,4 of 20

Location: _Company

10 to be e-mailed Customer tax code Paid Amount Balance Due 145.10

1.9 Sales Receipt ,POS



You use a Sales Receipt if your customer pay in full at the time they receive your service or product. You don't have to track how much they owe you. But you will be able to track each sale, calculate its sales tax, and print a receipt for the sale. If customers pay in advance, either in part or in full, you should use a invoice and payment from customer.

Click on the button "Create New: Sales Receipt" on the main form or button "New" on the Sales Receipts list form.

In the field Number enter the Receipt number or use the default number. Each Sales Receipt has the unique number.

If necessary enter the customer name or job. Select a Template for printing

In the detail area, enter the line items. Click on the button "Save" and then print Sales Receipt using button "Print"

Sales Receipt

Customer: [Customer]

Receipt #: 000003sr Date: 5/19/2008 Due Date: [Due Date]

POrder No.: [POrder No.] Sales Order No.: [Sales Order No.] Ship Date: [Ship Date]

Payment Terms: FOB Ship Via: [Ship Via]

Reference: [Reference] Sales person: [Sales person]

| Item | Description | Tax | Quantity | Price | Amount |
|--------------------|-------------------------------|-----|----------|--------|--------|
| INTEL P4 3.2 2M 80 | INTEL P4 3.2 2M 800 775 BX 64 | Y | 1 | 135.00 | 135.00 |
| INTEL CORE 2 DUO | INTEL CORE 2 DUO 2.13G 2M | Y | 1 | 322.00 | 322.00 |

Comments: [Comments]

Group: [Group] Location: [Location]

Note: [Note]

Customer Tax code: [Customer Tax code]

Calculate Tax: [Calculate Tax] Calculate Tax 2: [Calculate Tax 2]

Tax Shipping: [Tax Shipping] Tax Shipping 2: [Tax Shipping 2]

Tax%: [Tax%] Tax2%: [Tax2%]

Discount%: 0 Discount: 0.00

Subtotal: 457.00

Shipping: 0.00

Tax: 0.00

Tax2: 0.00

Total: 457.00

Balance Due: 0.00

Paid Amount: [Paid Amount]

The second way of creation Sales Receipts is using the **Point of Sale** panel . You can run the POS panel using the button **Create New: Point of Sale** or button **POS** on the Sales Receipt toolbar. First of all, select a Department then press Enter and find a selling product in the Item List. Click the button **Enter** and add product to the **Sales Receipt**. You can use key **Enter** for addition and button **Minus** for subtraction of the items. If you want to edit the receipt you select a row and press **Enter** or make mouse double click. After creating the receipt you should click the button **Print Receipt** or use key combination **Alt+R**. Then enter a customers' payment and press **Enter**..

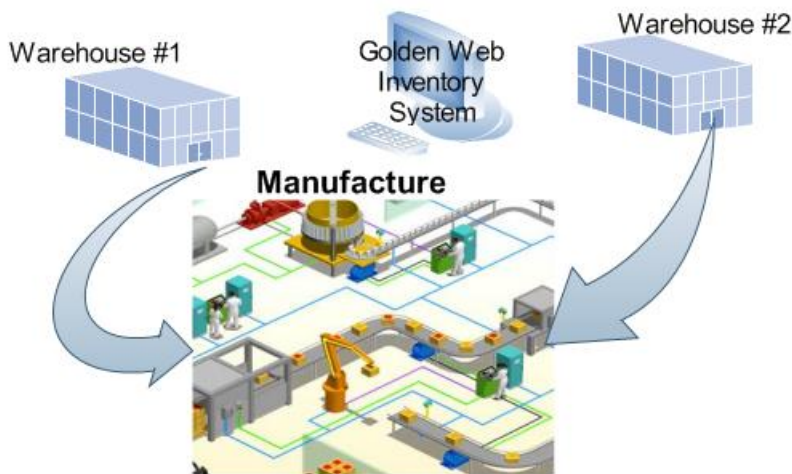
The screenshot shows the 'Golden Web Inventory System' Point of Sale interface. A dialog box titled 'Enter by code' is open, allowing the user to enter a bar code and quantity. The bar code entered is 515564, and the quantity is 1. The dialog box includes buttons for '+', '-', 'OK', 'Cancel', and 'Print Receipt'. The background shows a list of items with descriptions and a 'Total' of 0.00.

| Receipt Item | Description | Tax | Quantity | Price | Amount |
|--------------|-------------|-----|----------|-------|--------|
| | | | | | |

Total 0.00

If you use a bar code scanner click on the button **Enter by code** and you will be able scan bar code labels and fill out your sales receipts automatically

1.10 Manufacture, Work Order



Golden Web Inventory System uses Work Orders for tracking manufacture and creating of assemblies and kits.

Work Orders

Home Overview Purchase Orders Receiving Vendor Payments Estimates Sales Orders Invoices Customer Payments Sales Receipts RMA tickets **Work Orders** Transfers Adjust Inventory Reports

Create New: Sales Receipt Receiving Purchase Order Sales Order Invoice **Work Order** Customer Payment Point of Sale Vendor

Work Order

File Edit Help

Print Template Work Order template Options Status Approved Save Close

Inventory Assembly Intel Express System

Work Order

Order # 000001wo Date 2/26/2007

| Description | Quantity | Price | Amount | Serial |
|--------------------|----------|--------|--------|--------|
| P4 3.2/512MB/160GB | 1 | 990.00 | 990.00 | |

Reference Customer:Job Assembly Location

New row Items End Delete Insert

| Item | Description | Tax | Quantity | Price | Amount | Location |
|--------------------|------------------------------------|-----|----------|--------|--------|----------|
| INTEL P4 3.2 2M 80 | INTEL P4 3.2 2M 800 775 BX 641 | Y | 1 | 111.30 | 111.30 | _Company |
| ASUS P5GZ-MX LG | ASUS P5GZ-MX LGA775 (800FSB) II | Y | 1 | 63.60 | 63.60 | _Company |
| DDR2 512M 533MHZ | DDR2 512M 533MHZ SAM | Y | 1 | 47.70 | 47.70 | _Company |
| WD 160GB SATA | WD 160GB 3.5 SATA II 7200RPM 8M | Y | 1 | 84.80 | 84.80 | _Company |
| Antec Solution SLK | Antec Solution SLK2650-BQE - Mid t | Y | 1 | 63.60 | 63.60 | _Company |
| Fujitsu PS/2 Keybo | Fujitsu 8729-651 PS/2 Compact Keyl | Y | 1 | 21.20 | 21.20 | _Company |
| Logitech Mouse | Logitech Wireless Optical Mouse PS | Y | 1 | 31.80 | 31.80 | _Company |
| LG L1952TX-BF 19 L | LG L1952TX-BF 19 LCD BLACK 128C | Y | 1 | 212.00 | 212.00 | _Company |
| DVD-RW LG | LG GSA-H22N 18X/18X DVD-RW | Y | 1 | 37.10 | 37.10 | _Company |

Comments

Assembly Expiration Date

Group

Total 673.10

Click the **Work Order** button in the left toolbar . You enter a new assembly product created in your company, components, date , quantity used on the **Work Order form** . You can create the new work order from a previous saved Component list (or Bill of Materials). You will be prompted if the product isn't enough in your warehouse. Click the **Save** button and print the Work Order. **GWIS** will decrease on hand amount of components entered in the Work Order and increase amount of assembly product.

All your staff know available product- for-sale inventory at all times.

To call the form for creation of a new work order click the button **Create new: Work Order** on the main menu or the button **New** on the Work Order list form.

Fields:

Number

In the field **Number** you must enter the Work Order number. This field is a alphanumeric field. You can enter letters and numbers. The system will automatically increment the number each time you create a new order or you will enter them manually. Each Invoice has an unique number and the system will not allow to enter two identical numbers.

Date

You must select a date from the calendar which will appear after click on the field **Date**.

Assembly product

You should select an Inventory assembly from drop down list or enter a new name of product manually.

Quantity

You enter here quantity of the Assembly product.

Price

You write here a price of the Assembly product

Serial #

If necessary, you can reference serial number of the Assembly product in this field.

Customer:Job

If you create the assembly for a customer job select it from drop down list.

Reference

You can enter here any additional information concerning this invoice.

Order Items

Click the button "Product" and select a component from product list. You can simply type Product Code in the column Item and press Enter. If this product code exists, system will automatically fill out the fields "Description" and "Unit Price". If this product code doesn't exist, you must enter description, unit price, quantity, tax and after clicking "Save" button system add this product in the Product List. Besides, you can use any bar code reader that is translated and entered directly into the keyboard buffer as regular text. You'll see the warning message if you enter in the work order a product with zero or small on hand quantity in the warehouse. You have a possibility to find any product in the big order using the button "Find".

You can delete an unnecessary item if establish on it the pointer and click the button "Delete".

Comment

The field Comment allows you to enter any Invoice comments.

Reference

Here you can do a note about condition of this Invoice.

Group

The field "Group" is used for classification of the Work Order. You can sort and apply a filter by "Group" in the Work Orders list and reports.

Assembly Location

You may indicate where you locate the Assembly product.

Status

You can select status of your Order : Approved ,Waiting for planned transaction and Canceled.

Item Location

You can define a warehouse for the assembly's components.

Buttons:

New row,Insert

Adds (or Inserts) a new row in the component table.

Products

Calls the drop down Product List form .

Find

You may find any product amongst already entered items.

Delete

You can delete any unnecessary component if you establish the pointer on it and click the button "Delete".

Options

When you click the button " Options " , you can change any caption of the Work Order. This Options form allows to adjust the screen form in any kind, appropriate for you.

Template

You can run the Template Editor for editing of the Work Order printing template. You can edit the order template using your mouse and toolbar buttons. You can click the toolbar buttons "Line", "Frame", "Image", "Text" or "Data" and paint with the mouse different elements. You may use the right mouse button and menu items also. You must save the template after editing. You can create several templates for printing of work orders. Select the appropriate template from drop down list on the work order form before printing.

Print

Use this button for printing the Work Order.

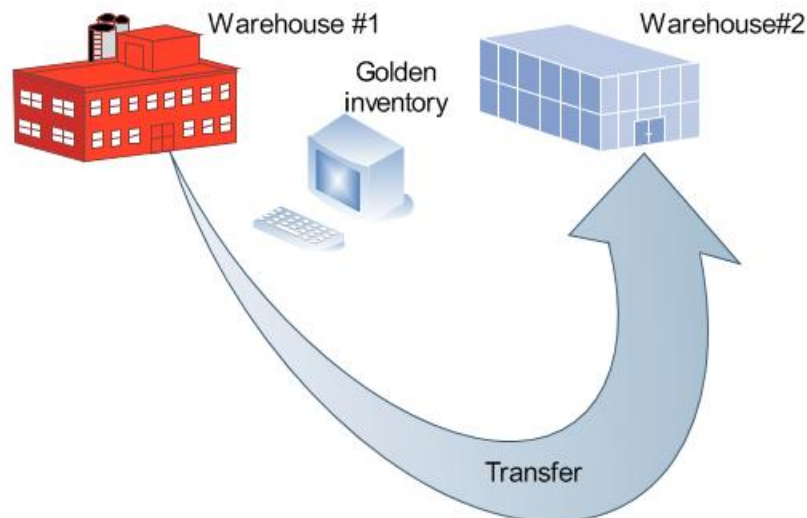
Save

Any modifications made in the Work Order will be saved only in case if you click this button.

Close

This button closes the Work Order form. If you want to save all modifications made in the form before closing the form, you have to click the button Save. If you want to leave form without saving click on this button.

1.11 Transfer between locations



Golden Web Inventory is a multi warehouse system. You can use Transfer Orders for tracking moving of products between your warehouses.

Transfers

Actions Lists

Home
Overview
Purchase Orders
Receiving
Vendor Payments
Estimates
Sales Orders
Invoices
Customer Payments
Sales Receipts
RMA tickets
Work Orders
Transfers
Adjust inventory
Reports

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order
Customer Payment
Point of Sale
Vendor
Customer
Product

Transfers List

Transfer Order

File Edit Help

Print Save XML Template Transfer Template Options Status Approved Save Close

Destination Location Warehouse Order # 000002tr Date 2/26/2007

Ship to:

Reference

New row Items Find Delete Insert Load from XML document

| Item | Description | Tax | Quantity | Price | Amount |
|----------------------|--------------------|-----|----------|--------|--------|
| Intel Express Syster | P4 3.2/512MB/160GB | N | 1 | 673.10 | 673.10 |
| * | | | | | |

Comments

Group Source Location

Company

Memo

Total 673.10

05/03/08

You buy goods and dispose them in the different warehouses and stock rooms. You can track quantity of the products in the each location when you create Item Receipts and Invoices.

When you move products from one locations to other you may use the Transfer Order form.

Select on the left menu **Actions** row **Transfer Orders** and click the button **New**. You should select source and destination locations and enter the in the detail area items moved. "_Company" is first storage location of your company. You can use Group for classification **Transfer Orders**.

Program will display the inventory condition of your products for all storage locations.

Company Locations

Actions Lists

Items
Vendors: Contracts
Vendor Types
Customers: Jobs
Customer Types
Job types
Company & Locations
Payment Terms
Payment Methods
Customer Messages
Tax Code List
Ship Via List
Currencies

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order

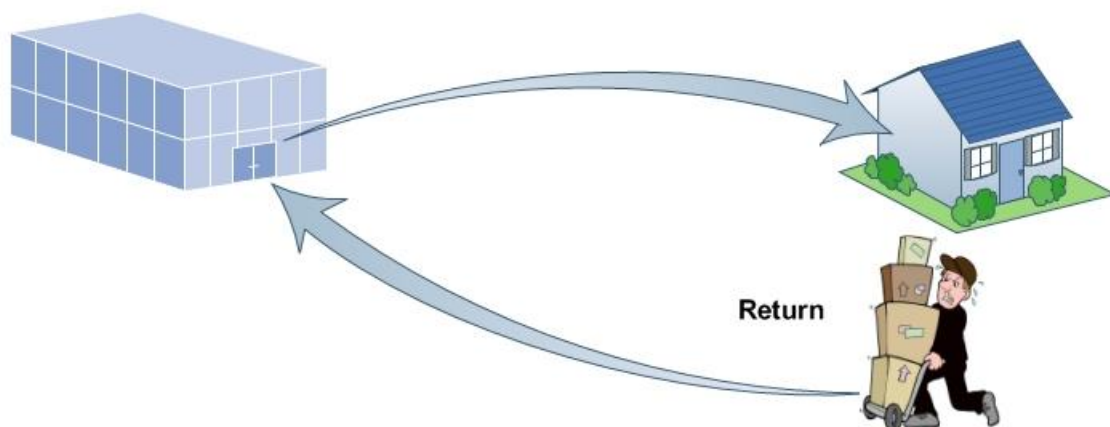
Company/Location name
_Company
Warehouse

Items on the Location: Warehouse

| Item | Description | On Location | Cost | Sales Price | On Hand | Depart |
|------------------|----------------------|-------------|--------|-------------|---------|---------|
| WD 320GB SATA | WD 320GB 3.5 SATA II | 2 | 127.20 | 140.00 | 8 | Hard Dr |
| DDR2 512M 533MHZ | DDR2 512M 533MHZ SA | 5 | 47.70 | 55.00 | 38 | RAM |
| KDD-Q20SH | KYMDAN DELUXE QUE | 2 | 100.00 | 336.00 | 10 | |

All Departments Location: Warehouse

1.12 Return Merchandise Authorization (RMA)



Golden Web Inventory System uses the Return Merchandise Authorization (RMA) as an efficient method of controlling the return or exchange of items sold to customers, ensuring visibility and tracking of the item until the transaction is concluded.

RMA tickets

Actions Lists

Home
Overview
Purchase Orders
Receiving
Vendor Payments
Estimates
Sales Orders
Invoices
Customer Payments
Sales Receipts
RMA tickets
Work Orders
Transfers
Adjust inventory
Reports

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order
Customer Payment
Point of Sale
Vendor
Customer
Product

Return Merchandise Authorization Ticket

Print Template Status Issued Save Close

Customer: John Smith Return Ticket #: 000001

First Name Last Name RMA Group Open by Issued Date: 5/4/2008

Ship to: Closed by Closed Date

City State Zip Country

NewTransaction

Transaction Type

Comment

New RMA transaction

- ☒ Returned from customer
- ☐ Returned to vendor
- ☐ Received from vendor
- ☐ Transferred for repair
- ☐ Repair Estimate
- ☐ Sales Order
- ☐ Work Order
- ☐ Customer payment
- ☐ Payment to vendor
- ☐ Purchase Order
- ☐ Returned to customer

OK Cancel

Purchase information: Purchase Date Invoice#

Under Warranty From location

move from ticket Delete transaction

| Company | Total | Comments |
|---------|-------|----------|
| | | |

Returned Items

Customer RMA List

Select the row **RMA tickets** in the left menu and click the button **New** in the top toolbar. You have to enter a customer, date of the RMA transactions on the **RMA ticket form**. Then you can define the date when return was issued, the invoice with returned products, the repair estimate was provided, the item receipt with returned to vendor items and the item receipt with received from vendor new items. RMA ticket stores all transactions concerning the return items from customer

You can track all steps of the return process in the **RMA** (Return Merchandise Authorization) ticket. You create a new return ticket when a customer calls about returning a product. Click on the button New at the **RMA** ticket list form.

During this call, you have to collect all the purchase and customer information and then provide a **RMA** number to the customer. The customer should include the **RMA** number when they return products. **RMA** ticket by default has status *Issued*.

RMA status:

Issued – a return ticket was created but the product has not been received.

Received from Customer – the product is received, you should change the status to “Received from Customer”, and add Return Invoice as RMA transaction. You have to use negative quantity in this Invoice.

In Repair – the product is moved to the repair area, you can add a new Transfer to RMA transactions.

Returned to vendor – the product is returned to vendor, you've added a new Return Item Receipt with negative quantity of product in RMA transaction section.

Completed – the repair is completed or you've received the ready product from vendor, you should change the status from "In Repair" or "Returned to vendor" to "Completed" and create *Transfer* from repair area or *Item Receipt* from vendor with positive quantity of products.

Returned to customer – the product is shipped back to the customer, you should change the status to "Returned to customer" and create Invoice as RMA transaction with positive quantity of product.

Closed -the RMA ticket is closed, you've finished all actions concerning this RMA ticket.

When you received product from customer you have to click on the button "New transaction" and select option *Returned from Customer*. Program offers to create a new *Invoice* for customer. You have use negative quantity for product in this invoice for correct account product on your warehouse. You will need to determine if the product is still under warranty. If the product is under warranty you have to set the *Under Warranty* checkbox.

If the product is not under warranty, you can estimate to repair of the product and add New Transaction "Repair Estimate".

You can repair the fault product or return it to a vendor for changing. You can create a Transfer if you moved product to the repair area and Item Receipt with negative quantity of product if you moved item to vendor. Click on the button New Transaction and select transaction. When you received product from vendor or repair area create a new usual Item Receipt or Transfer order. Set the RMA status *Completed*. You can ship ready product to customer. Click on the button New transaction and select option Returned to Customer program will offer to create usual invoice. All transactions from RMA ticket has Group= RMA# <RMA ticket number>. You will see all invoices and receipts from RMA at the Invoice list and Receiving list forms. You can add another transactions to the RMA ticket: Payments, Sales Orders, Estimates, Work Orders and Purchase Order.

Remove from ticket - use this button for removing transaction from RMA ticket. System does not delete this transaction from database. You will not see this transaction in RMA ticket but you will see it in the Invoice (or Receiving, Order) list form.

Delete transaction -use this button for the complete deleting transaction from inventory database.

1.13 Adjustment



You can use new adjustment for changing on hand amounts after physical count. Click on the button New at the Adjustment list form.

You have to select a Location where you adjust inventories. You can define a Department if your count only part of your warehouse. You will see the list of all products with On Hand amounts. You have to enter real quantity of products in the column **New Quantity**. Program calculates **Difference**

between expected and real on hand amounts. Click on the button **Save** and program will create receipt with difference amounts. This receipt will adjust inventories to real amounts.

Golden Web Inventory System: Demo Trade

File Actions Lists New Help

Adjust inventory

Actions Lists

Home
Overview
Purchase Orders
Receiving
Vendor Payments
Estimates
Sales Orders
Invoices
Customer Payments
Sales Receipts
RMA tickets
Work Orders
Transfers
Adjust inventory
Reports

Create New:
Sales Receipt
Receiving
Purchase Order
Sales Order
Invoice
Work Order
Customer Payment
Point of Sale

Adjustment

Number: 000007 Date: 5/19/2008 Save Close

Show expiration date

Item from Department Location Customer:Job

| Item | Description | On Hand | New Quantity | Difference | Cost |
|----------------------|------------------------------|---------|--------------|------------|--------|
| ACER AL2016WSD | ACER AL2016WSD 20 W-LCD | 14 | 12 | -2 | 243.80 |
| Antec 3U25EPS550X | Antec 3U25EPS550XR-2 - Rac | 8 | | | 265.00 |
| Antec Solution SLK2 | Antec Solution SLK2650-BQE | 11 | | | 63.60 |
| ASROCK 775DUAL | ASROCK 775DUAL-VSTA LGA | 13 | | | 63.60 |
| ASUS P5GZ-MX LGA | ASUS P5GZ-MX LGA775 (800F | 10 | | | 63.60 |
| ASUS R9250/TD RA | ASUS R9250/TD RADEON 925 | 10 | | | 42.40 |
| DDR2 1G 667MHz | DDR2 1G 667MHz | 13 | | | 90.10 |
| DDR2 512M 533MHz | DDR2 512M 533MHz SAM | 33 | | | 47.70 |
| DVD-RW LG | LG GSA-H22N 18X/18X DVD-R | 8 | | | 37.10 |
| DWA-110 | Wireless USB adapter | 0 | | | 0.00 |
| Fujitsu PS/2 Keybo | Fujitsu 8729-651 PS/2 Compac | 19 | | | 21.20 |
| INTEL CORE 2 DUO | INTEL CORE 2 DUO 2.13G 2M | 4 | | | 296.80 |
| Intel Express System | P4 3.2/512MB/160GB | 0 | | | 673.10 |

Memo Total Value of Adjustment: -487.60 New item Find

05/19/08

1.14 Report Wizard

The **Report Wizard** is part of the inventory system, will keep you up-to-date of all the business operation statistics and alert of any abnormalities of the day-to-day or monthly business performance expectations. This is plus many other management reports for future developments. It is flexible and powerful tool. Select the report type in the drop down list and define a field for each column of your report. Then click the button **Print Report**

Golden Web Inventory System: Demo Trade

File Actions Lists New Help Report Fonts

Reports

Actions Lists

Print Report Inventory Report Print Report Filter Report in Excel

Group by: Show columns: Filter Sum:

Product Name All Department All On Hand All Cost All

DataReport1

Zoom 100%

Inventory Report 5/17/2008

Page 1

| Product Name | Department | On Hand | Cost |
|-----------------------|----------------|---------|--------|
| INTEL P4 3.2 2M 800 | CPU | 9. | 111.30 |
| INTEL CORE 2 DUO 2.13 | CPU | 7. | 296.80 |
| WD 160GB SATA | Hard Drives | 6. | 84.80 |
| WD 320GB SATA | Hard Drives | 8. | 127.20 |
| Fujitsu PS/2 Keyboard | Keyboards | 19. | 21.20 |
| Logitech Mouse | Keyboards | 49. | 31.80 |
| DVD RW LG | Optical Drives | 9 | 37.10 |

Report Wizard Pages: 1

The Report Wizard will help you to create many kinds of the reports that represent results of your work. You can get to the Report Wizard by selecting the Lists Menu from the Main Form or clicking the button "Reports". The list of the reports is located on the left part of the form. Actually it is the list of the various requests to your database.

If you select the necessary report, the fields of the request will appear at centre of the form in twelve comboboxes. Each combobox corresponds with a column of the report. You can set to the report column any field of the request by selecting it from the combobox list. The column will print in the report then you mark check box "Show" near the combobox. If you want to create the complicated report with a grouping, then mark checkbox "Group by" opposite to an appropriate field. This Wizard also have tools that allow you to use sub-total and sort, to update the check boxes "Sum" and "Sort" in the right part of the form.

If you want to show only the part of the requests you can apply filters.

Establish in a combobox instead of the word "All" a necessary sign or word ("<", ">", "=", "<>", "Between" or "Like") and in the appeared fields enter condition of the filter. If you want to see filter condition on the report, update the check boxes "Print Report Filter". The Wizard saves all set-up of the report therefore if you again want to print this report, it is not necessary to set up it repeatedly.

You can set up a font for each sections of the report using the menu "Fonts". The menu "Headers" allows to edit header and comments of the report. You can also save the report to ASCII comma delimited files using Menu Files "Save As .csv". This format is easily read by many programs, for example, Excel.

When the report is prepared, you can previously look through it having clicked on button "Print Report". If report is all right, click the button "Print".

1.15 Overview

The screenshot shows the 'Golden Web Inventory System: Demo Trade' application. The 'Overview' panel is active, displaying a central table titled 'Inventory to Reorder' with columns: Item, Price, Reorder, and Vendor. The table contains one entry: 'WD 160GB SATA' with a price of 80 and a reorder quantity of 16, supplied by 'Best Computers'. To the right of this table is a 'Create PO' button. Further right is a table titled 'Bills to Pay' with columns: Receipt #, Date, Vendor, and Balance Due. It contains four entries for 'International Monitors' with varying receipt numbers and dates, and a total balance due of 7653.2. Below the 'Inventory to Reorder' table is a 'Create New:' section with buttons for Sales Receipt, Receiving, Purchase Order, Sales Order, Invoice, Work Order, and Customer Payment. To the right of this section is a table titled 'Unclosed Sales Orders' with columns: Order #, Date, Customer, and Allocated. It contains two entries for 'John Smith' and 'hai' with allocated amounts of 84.80 and 143.00 respectively. To the right of this table is a table titled 'Unpaid Invoices' with columns: Invoice #, Date, Customer, and Balance Due. It contains five entries for 'John Smith', 'Ridge Farms', and 'hai' with a total balance due of 143.10.

| Item | Price | Reorder | Vendor |
|---------------|-------|---------|----------------|
| WD 160GB SATA | 80 | 16 | Best Computers |

| Receipt # | Date | Vendor | Balance Due |
|-----------|-----------|------------------------|-------------|
| 000002 | 2/26/2007 | International Monitors | 7653.2 |
| 000003 | 4/30/2008 | KDVN | 1000 |
| 000004 | 5/6/2008 | International Monitors | 1000 |
| 000005 | 5/10/2008 | International Monitors | 210 |

| Order # | Date | Customer | Allocated |
|---------|-----------|------------|-----------|
| 000002 | 2/26/2007 | John Smith | 84.80 |
| 000003 | 4/30/2008 | hai | 143.00 |

| Invoice # | Date | Customer | Balance Due |
|-----------|-----------|-------------|-------------|
| 000001 | 2/26/2007 | John Smith | 143.10 |
| 000003 | 2/26/2007 | Ridge Farms | 1,049.40 |
| 000004 | 5/6/2008 | Ridge Farms | 200.00 |
| 000005 | 5/11/2008 | hai | 354.20 |

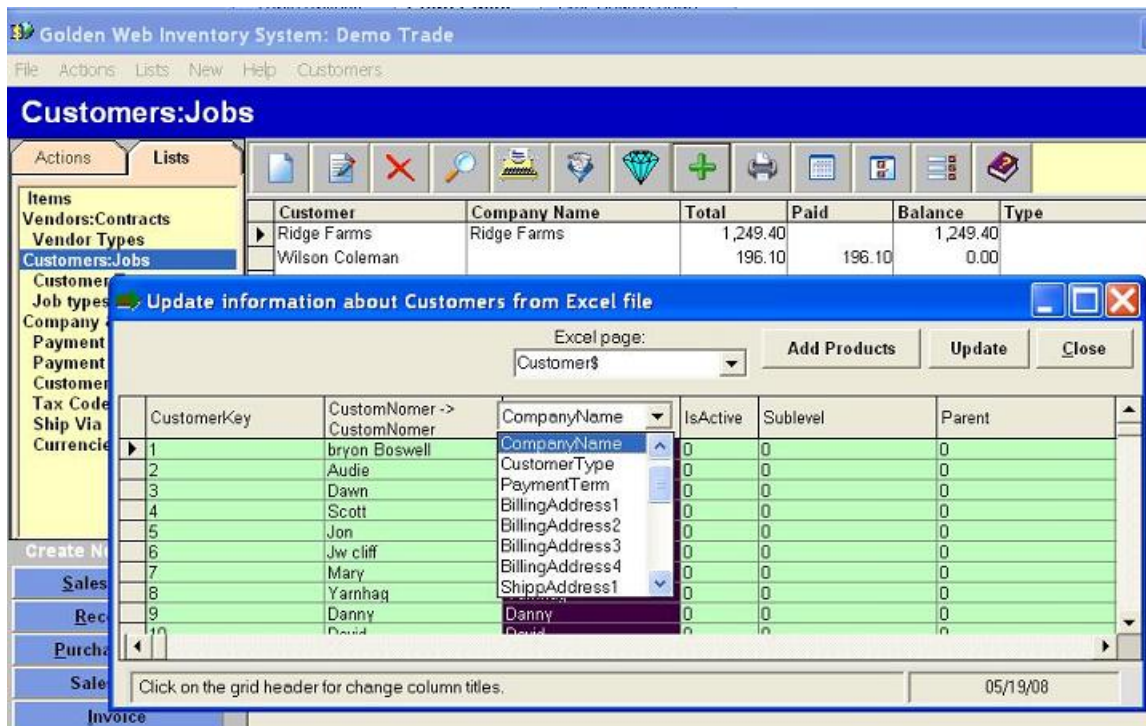
You can set for each you item the minimum and target quantity in the warehouses. The program will automatically define the product list with minimum stocks. If you select the menu row **Overview** in the **Action** panel you'll see this list as "Inventory to Reorder". Select any item and click the button "Create PO". Inventory system will create a Purchase Order with all products received from a Vendor of the selecting item. Program calculate the reorder quantity using the target quantity for each product

You may see your debts to vendors in the table "Bills to Pay" at the Overview panel. Program collects all unpaid Item Receipts from Receiving section

When you create Sales Order you allocate products for customers. If you don't ship a product to your customer Sales Order is unclosed. The table "Unclosed Sales Orders" will be remind you about such orders.

The table "Unpaid Invoices" contains all shipped but unpaid invoices. You can check debts of your customers

1.16 Import and export functions



You can import data using the menu item "Import" only for Customer, Vendor and Products from Excel or csv files with any structure. At first indicate a source file and then in the opened table select approaching fields having clicked on the grid header. Each Excel file must contain a column with unique numbers of the customers or vendors or products. During the import process the GoInSy looks for unique number values. These records are then imported into the GoInSy database. If the unique value already exists, it skips that record so that you do not get duplicates.

You can connect to the QuickBooks database and import from Items, Customers, Vendors, Item Receipts, Purchase Orders, Sales Orders, Sales Receipts and other tables. And you can import these tables from GoInSy to the QuickBooks.

You can save any Invoice, Item Receipt, Purchase Order, Sales Order and Estimate as XML file. Then you can import these XML files in appropriate documents at other system. System allows create invoice from invoice or purchase order XML files and create Item Receipt from XML Invoice from other Golden Web Inventory system. You may synchronize several inventory program using the XML import and export functions.

1.17 Security

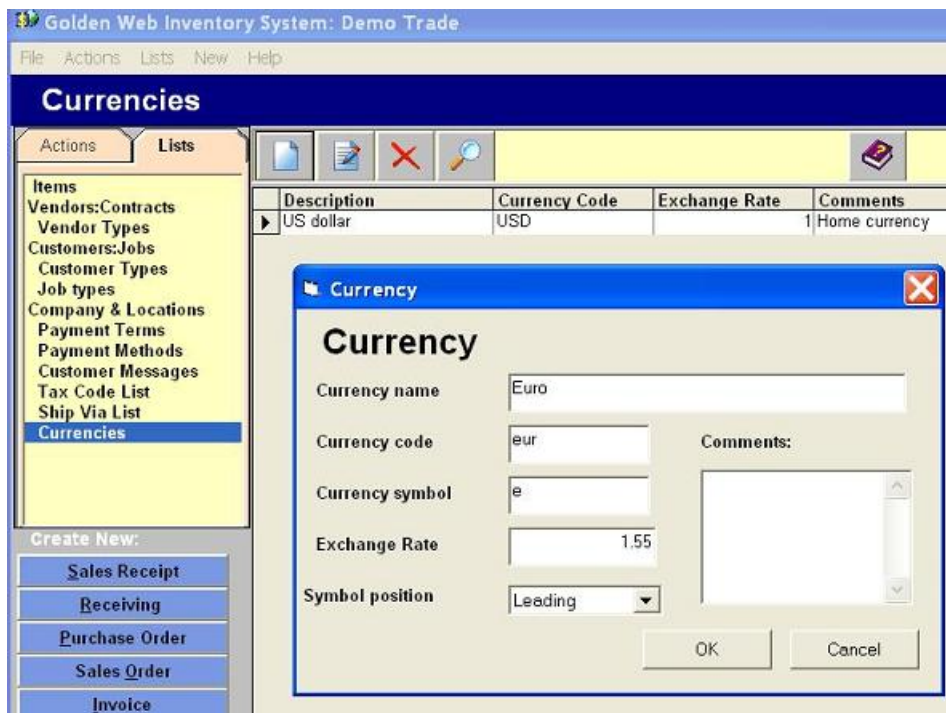
The Golden Web Inventory system is protected with data access control. It can restrict the unauthorized users from having full access to the database by limiting their access to certain management or confidential information. Every user can have a different access authority to the Forms, Lists and others. In order to do so, enter the File Menu and select Security. In the dialog box, enter the prime user name in the "Admin Name" field and then a password in the "New Password" field. The "Old Password" will not be required at this stage but for the future when it is needed to change the password. The Admin Name person would be the only one who can enter and control the level of access for each user.



1.18 Currency

The Golden Web Inventory is multi-currencies system. You can select any currency for new Invoice, Sales or Purchase Order and Receipt using drop down list of Currency. If you want add a new currency use left menu Lists-Currencies. You have to enter a current exchange rate in appropriate field. The first currency using as home currency and you define exchange rate for the home currency. System uses the home currency for item prices and reports.

The **Currency** list allows to manage creating, editing, deleting, sorting, filtering currencies . You can get to the Currency by clicking the row "Currencies" in the left menu List.



To add of a new currency click on the button "New" at the Currency list form.

Fields:

Currency Name

Full name of currency

Currency Code

Short name of currency : USD, EUR, CAD . System uses this code in the drop down Currency list.

Currency symbol

Currency symbol for printing total amount.

Exchange rate

Default exchange rate. You have to enter a real current exchange rate when you create invoice or order.

Symbol position

Define position of currency symbol.

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Our inventory systems are designed for any business that desires a complete control over stock levels and an inventory tracking. This software can be used either as a simple inventory control system or a complete manufacturing solution. We provide several inventory control systems for warehouses, offices, hotels, restaurants, bars, retail stores and for automation of point of sale. Our systems are powerful but still easy-to-use software. We continually enhance our software and release updates periodically.

You can download our full-functional trial versions at <http://www.executivpro.com>

